

**UNITED STATES DISTRICT COURT**  
SOUTHERN DISTRICT OF NEW YORK  
300 QUARROPAS STREET  
WHITE PLAINS, NEW YORK 10601  
914 390 4130

Chambers of  
**Hon. Lisa Margaret Smith**  
United States Magistrate Judge

March 11, 2020

**RE-SCHEDULING NOTICE**

Due to directives provided by the Chief Judge of the United States District Court for the Southern District New York to limit in-person court appearances due to the risk presented by COVID-19, the matter of Emanuel, et al. v. Gap, Inc., et al., 19-cv-3617 (KMK) (LMS) has been *re-scheduled* from an in-person status conference on Thursday, March 26, 2020, at 12:00 PM, before the Hon. Lisa Margaret Smith, United States Magistrate Judge, to a **telephonic status conference** on **Thursday, March 26, 2020, at 12:00 PM**. Plaintiff's counsel is to have Defendant's counsel on the line when contacting Chambers.

*Please Note: Counsel seeking to reschedule an appearance must have all parties on the line prior to contacting Chambers.*

SO ORDERED:

  
\_\_\_\_\_  
Hon. Lisa Margaret Smith  
U.S.M.J.

UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF NEW YORK

20 MISC 0138

IN RE: Restrictions on Visitors to  
Courthouses

JUDGE McMAHON

STANDING  
ORDER

N/10-468

The Centers for Disease Control having advised people to take precautions in light of the COVID-19 virus (coronavirus) outbreak, and noting that the best way to prevent illness is to avoid being exposed to this virus, it is hereby

ORDERED, effective immediately, that the following persons shall not enter any courthouse in the Southern District of New York:

- Persons who have been in any of the following countries within the last 14 days:

CHINA  
SOUTH KOREA  
JAPAN  
ITALY  
IRAN

(This list may be updated as further guidance is received.)

- Persons who reside or have had close contact with someone who has been in one of the countries listed above within the last 14 days;
- Persons who have been asked to self-quarantine by any doctor, hospital or health agency;
- Persons who have been diagnosed with, or have had contact with, anyone who has been diagnosed with COVID-19.

**Anyone attempting to enter in violation of these protocols will be denied entry by a Court Security Officer.**

If you have a scheduled appointment or you are otherwise required to appear at one of the courthouses in the Southern District of New York, and you are unable to appear because of the restrictions listed above, you should proceed as follows:


- If you are represented by an attorney, please contact your attorney;

- If you are an attorney and you are scheduled to appear in court before a judge, please contact that chambers directly (contact information may be found in the judges' Individual Practices);
- If you are scheduled to meet with a Pretrial Services officer, please contact the office of Pretrial Services at (212) 805-4300;
- If you are scheduled to meet with a Probation officer, please contact the Probation office at (212) 805-0040;
- If you are a juror, please contact the Jury Department at (212) 805-0179;
- For Court of Appeals matters, please contact Catherine Wolfe, Clerk of Court, at (646) 584-2696;
- For Bankruptcy Court matters, please contact Bankruptcy Court Services at (212) 284-4040;
- For District Court matters, please contact the Clerk of Court at (212) 805-0140;
- For all other matters, please contact the District Executive Office at (212) 805-0500.

These restrictions will remain in place temporarily until it is determined to be safe to remove them. People who think they may have been exposed to COVID-19 should contact their healthcare provider immediately.

SO ORDERED:

Dated: March 9, 2020  
New York, NY

  
Colleen McMahon  
Chief United States District Judge